



STAFF ASSISTANCE VISITS SAFETY 2019



The cumulative efforts of administering Staff Assistance Visits (SAV) is to help subordinate units ensure that they are prepared for their Subordinate Unit Inspection (SUI) and to assist the recipient (Safety Officer) in the daily operations as the Safety Officer.

The information gleaned from these visits also affords Command a comprehensive review of the state of safety performance within the Wing.

Staff Assistance Visits are necessary for all of the obvious reasons. We all need to know how we are doing and where help is needed. The cost to the American taxpayer must be at the forefront of any organization that is supported by such. Several Wings in Civil Air patrol are confronted by logistical and geographical complexities. Alaska Wing has an excellent aviation cadre but is confronted at times by severe weather and travel cost. California Wing is 764 miles from San Diego to Eureka in the north. This also presents a problem for a Wing Safety Officer to perform the required SAVs. In the larger Wings, the job can be at times broken down by the Wing-Group organizations. But this is still costly. Hawaii and Puerto Rico Wings are confronted with overwater travel between units. This additionally affords travel complexities due to travel costs and CAP Regulations regarding over water flying.

To solve the large array of problems confronting Hawaii Wing in completing Staff Assistance Visits, the Wing Director of Safety will implement the use of Electronic Staff Assistance Visits for CY 2019.

ELECTRONIC STAFF ASSISTANCE VISITS

With the use of tools such as photo and text transmission by e-mail and telecom, these types of visits and reporting can easily be conducted quickly and economically. I have used the electronically conducted SAV as an experimental example in CY 2018. I hope that this may be accepted as a National procedure in the near future. It will afford faster, more economical and safer methodology for CAP.

The SAV's will be accomplished by first sending out questionnaires to both the Unit Commanders and the Unit Safety Officers. These questionnaires will be centered on the published requirements and recommendations set forth in CAPR 62-1. (Soon to be replaced by CAPR 160-1).

To meet the requirements of an Electronic SAV, certain elements such as written answers to the questions and photographs of requested items will be asked for. *Please note that any suggestions at any time that would improve this process are solicited.*

Units will be notified with a thirty (30) day SAV preparation period, which will include a copy of the SAV questionnaire from the Wing Director of Safety (HIWG/SE). Shortly thereafter, the Unit SE's will be individually contacted by the HIWG/SE for the best time of day/ hour for telecommunications either by e-mail, phone or both. At that time written answers to questions will be inserted into the appropriate location in the SAV questionnaire and forwarded as well as requested electronic photographs.

It is strongly recommended that your Unit SE should be confidently prepared for this SAV through proper documentation as requested. Should there be any need for help by the HIWG/SE in advance of the SAV, please make contact as soon as possible with your needs and remember, "I WORK FOR YOU" so let me know if any help is needed.

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